



## **ONE-DAY CONFERENCE 2018**

**Friday, 28 September 2018 at the Mercure Fairfield Manor Hotel,  
Shipton Road, Skelton, York, YO30 1XW  
From 10.00am to 6.00pm**

### **DRAFT PROGRAMME**

There will be several exhibitors at the event

- 9.00am to 10.00am Registration open to delegates
- 10.00am Welcome to delegates
- 10.15am Keynote speaker – Jonathan Owen, Chief Executive Officer of the National Association of Local Councils
- Opportunity for questions from the floor
- 11.15am Refreshments
- 11.30am Plenary session - An examination of how the tiers of government need to work together to deliver services to local communities in the current financial climate This session will also discuss the concept of devolution of services and assets to parish sector councils
- 12.20am Four examples of good practice in parish councils - councils that are doing things differently and dealing with the challenges that this raises
- 1.00pm Lunch in the restaurant
- 2.00pm to 2.50pm Move to workshop rooms  
Block 1
- i Getting the best from social media and avoiding unwanted problems
  - ii Planning – making effective observations when responding to applications
  - iii Effective policies and procedures – the key to successful meetings
  - iv Insurance and risk management
- 3.00pm to 3.50pm Block 2
- i. Getting the best from social media and avoiding unwanted problems
  - ii IT security, encryption and back-up
  - iii Agenda setting and lawful decision making
  - iv Codes of conduct, interests and dispensations
- 3.50pm to 4.15pm Refreshment break

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- 4.15pm to 5.05pm      Block 3
- i.      Planning – making effective observations when responding to applications
  - ii      Financial management and budget setting
  - iii     What are the Council’s responsibilities as an employer?
  - iv      The Local Council Award Scheme and Certificate in Local Council Administration
- 5.10pm to 5.45pm      Block 4
- i.      Insurance and risk management (Came & Company Insurance Brokers)
  - ii      Financial management and budget setting
  - iii     What are the Council’s responsibilities as an employer?
  - iv      How to raise the profile of your council through good use of the media and websites
- 5.45pm to 6.00pm      Move to the main conference hall for Conference and workshops feedback by to delegates and close of conference

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*YLCA reserves the right to alter this draft programme at any time.*